

SERVICE PROCUREMENT NOTICE

Location: Georgia

Contract title

The Consultancy Service for the Preparation of the Feasibility Study for Grigoleti-Poti Port and Grigoleti-Kobulety Bypass

1. Contracting Authority

Roads Department of Georgia

Address_Kazbegi ave. 12 0160, Tbilisi, Georgia

Phone: +995 32 2 37 05 08

Email: info@georoad.ge cc; n.papunidi@gmail.com

CONTRACT SPECIFICATION

2. Contract description

The EIB provides funding to the Georgian Government for the Project – Georgia East West Highway. In this context, the selected consultant is expected to provide the consultancy service for the Feasibility Study for Grigoleti-Poti Port and Grigoleti-Kobulety Bypass.

3. Maximum budget

EUR 1 million NET

CONDITIONS OF PARTICIPATION

4. Eligibility

Participation is open to all legal persons in accordance with the EIB Guide to Procurement <http://www.eib.org/projects/publications/guide-to-procurement.htm>

5. Number of applications

No more than one application can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than one application, all applications in which that person has participated will be excluded.

6. Shortlist alliances prohibited

Any proposal received from bidders comprising firms other than those mentioned in the short-listed application forms will be excluded from this restricted tender procedure. Short-listed candidates **may not** form alliances or subcontract to each other for the contract in question.

7. Grounds for exclusion

As part of the application form, candidates must submit a signed declaration, included in the standard application form (see point 15 below), to the effect that they are not in any of the exclusion situations listed therein.

8. Sub-contracting

Sub-contracting is allowed, up to a maximum of 40% of the initial contract value.

9. Number of candidates to be short-listed

On the basis of the applications received, between 4 and 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the Contracting Authority may invite the candidates who satisfy the criteria to submit a tender.

PROVISIONAL TIMETABLE

9. Provisional date of invitation to tender

November 2014

10. Provisional commencement date of the contract

July 2015

11. Initial period of implementation of tasks and possible extension of the contract

The initial period of execution of the contract shall be of 7 months. This period may be extended, with the prior approval of the Contracting Authority.

SELECTION AND AWARD CRITERIA

12. Selection criteria

The following selection criteria will be applied to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the each member of consortium

- 1) **Economic and financial capacity of candidate** (based on item 3 of the application form). In case of applicant being a public body, equivalent information should be provided.
 - (a) The annual turnover of the candidate (*individual company or the each member consortium overall*) must be of at least EUR 800 000 for each of the last three years for which accounts have been closed. **Note to candidates:** *In the application form, please make sure to include the actual year for which the data is provided*
- 2) **Professional capacity of candidate** (based on items 4 and 5 of the application form)
 - (a) The number of the permanent staff of the candidate (*individual company or the each member of consortium*) currently working in fields relevant for the technical capacity criterion below, must be at least 30 for each of the last three years (2011, 2012, 2013). **Note to candidates:** *In the application form, please make sure to include the actual year for which the data is provided*
 - (b) For each of the last three years (2011, 2012, 2013), at least 50% of the overall number of staff of the candidate (*individual company or the each member consortium*) is permanent. **Note to candidates:** *In the application form, please make sure to include the actual year for which the data is provided*
- 3) **Technical capacity of candidate** (based on items 5 and 6 of the application form)
 - (a) The candidate (*individual company or the each member consortium*) has successfully carried out, during the last 5 years (from 2009 up to the deadline for the receipt of applications indicated under item 14 below), at least 2 projects, each of a minimum value of EUR 1mil equivalent, covering the preparation of the feasibility study for large-scale (above EUR 120 mil equivalent) infrastructure projects in the roads sector (highway, motorway).

If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be reexamined to identify the eight best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are, in order of precedence:

- 1) The number of projects brought as reference which comply with the requirements of criteria 3(a)

2) In case of competition between two or more applicants having the same number of relevant reference projects (as per additional criterion 1 above), the number of references complying with criterion 3(a) above which have been implemented in Caucasian Region will prevail.

13. Award criteria

Best value for money

14. Deadline for receipt of applications

The applications must be received by the Contracting Authority no later than 17:00 hrs. CET on 29 July 2014. Any application received after this deadline will not be considered.

15. Application format and details to be provided

Applications must be submitted using the standard application form (available from the following Internet address: http://www.eib.org/attachments/med/ta_application_form_en.doc whose format and instructions must be strictly observed.

Any additional documentation (brochure, letter, etc) sent with an application will not be taken into consideration.

16. How applications may be submitted

Applications must be submitted in English exclusively to the Contracting Authority:

- EITHER by **recorded delivery** (official postal service) to :
Roads Department of Georgia
Vazha Panchulidze, Deputy Chairman
Address Kazbegi ave. 12 0160, Tbilisi, Georgia
Phone: +995 32 2 37 05 08

- OR **hand delivered** (including courier services) to:
Roads Directorate of Georgia
Mr. Nikos Papunidi Foreign Project Unit
Address Kazbegi ave. 12 0160, Tbilisi, Georgia
Phone: +995 32 2 37 05 08 (Int 3-311)

The **Contract title** (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

Applications submitted by any other means will not be considered.

Applications submitted by the E-mail will not be considered.

17. Alteration or withdrawal of applications

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No application may be altered after this deadline.

Any such notification of alteration or withdrawal shall be submitted clearly indicating in the outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

18. Operational language

All written communications for this tender procedure and contract must be in English.